



Academic Writing Checklist

Add more specific bullet points relevant for you 

- I know what I am going to write about before I start.
- I make an outline of my paper to get an overview over its structure.
- I make sure my introduction clearly states what I will be writing about.
- I use formal language, for instance by avoiding symbols and metaphors.
- I write in precise and understandable language and define terms and phrases when needed.
- I present information in a non-biased way.
- I avoid writing about my feelings or opinions about the topic.
- Instead, I support my claims with evidence and arguments.
- I structure my paper logically by using paragraphs.
- I make sure each paragraph focuses on a single idea and has a clear topic sentence.
- I cite all my sources, using the appropriate format. Different tools, such as The Citation Compass (www.kildekompasset.no/en) can help you to cite the sources you use in your text correctly.
- I give myself time to check my work after I finish.
- I read my text out loud to hear how it sounds.
- I reach out for additional support if I need, for example to the Writing center or Study lab at my university.
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